

REGISTERED CHARITY NUMBER: 283314

**Report of the Trustees and
Audited Financial Statements for the Year Ended 31st March 2013
for
Gurdwara Sri Guru Singh Sabha**

S. Syedain & Co
Chartered Accountants & Statutory Auditors
Heron House, 2nd Floor
109 Wembley Hill Road
Wembley
Middlesex
HA9 8DA

Gurdwara Sri Guru Singh Sabha
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for the Year Ended 31st March 2013

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Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

The trustees present their report with the financial statements of the charity for the year ended 31st March 2013. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

The Report reflects the continuing best practices, with improvements and initiatives when required, to benefit not only the Gurdwara congregation but also the local diverse multi faith community, in keeping with Sikh Guru's teachings.

There was a continues attempt to ensure that delivery of services was with Sikh perspective in mind, guided by Sri Guru Granth Sahib (Eternal Sikh Guru) and Sikh Rehat Maryada (Sikh Code of Conduct) as published by the Sikh Parchar Committee of Shromani Gurdwara Parbandhak Committee (Amritsar).

The Report also reflects delivery in wide range of services made possible through empowering many dedicated volunteers willing to offer their precious time and expertise. Perhaps this reflects Gurdwara environment, which provides a conducive atmosphere at the Gurdwara enabled willing volunteers to respond with diligence, delivering successfully when challenged under pressure of responsibility, working with volunteers of varying ages and experiences.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

283314

Principal address

Alice Way
Hanworth Road
Hounslow
Middlesex
TW3 3UA

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

G S Chatwal	President
R S Khangoora	Vice President
M S Nayyar	General Secretary
Ms. J K Walia	Joint Secretary
P S Mann	Assistant Treasurer
S Singh	Treasurer
S S Paul	Education
G Kaur	Library
M S Brar	Langar/Maintenan ce
A K Grewal	Education Visits
J S Grewal	Joint Secretary
H S Kalyan	Maintenance/Lang ar
M Singh	Extra Curriculum Activities

Gurdwara held an election in 16th May 2011 and new Executive Committee has been elected.

Auditors

S. Syedain & Co
Chartered Accountants & Statutory Auditors
Heron House, 2nd Floor
109 Wembley Hill Road
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

All trustees are volunteers and have necessary skills to contribute to management and development of Gurdwara. Members of executive committee (Main trustees) are elected every 3 year in AGM held every year in May.

New trustees are trained and introduced to duties by previous or other members of executive committee.

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

There are two types of trustees:

- a) Holding Trustees who holds the assets of the trust but have no other power and take no part in running the organisation.
- b) Main trustees (Executive Committee): they are responsible for day to day running of Gurdwara Trust and they decide the policies for running the Trust. All trustees are responsible to general body of members and are elected by them. Every year the trustees present the report to general body of members about the activities and problems facing the charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Trustees introduced formal written policies and clear authorisation and approval procedures to establish proper control and provide reasonable assurance to the public that major risks have been adequately managed. Where appropriate, risks are covered by insurance.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to advance the Sikh religion in accordance with the teachings of Sri Guru Granth Sahib. In furtherance of that object but not otherwise, the charity may:

- (a) establish one or more centres for religious worship and ancillary educational and cultural activities; and
- (b) establish an adequate library with books connected with the Sikh religion and or educational matters in Punjabi, English and other languages.

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Religious

Hounslow's 14th Annual Vaisakhi Nagar Kirtan was held on Sunday 1st April 2012, with the route remaining unchanged from 2011 and the police estimate for participants was put at about 15,000.

Vaisakhi Day was celebrated on Saturday 14th April 2012 with whole day again dedicated to kirtan / katha, with a break for Nishaan Sahib sewa at 11.00am, which was carried out under the auspicious presence of Panj Pyaray. Gurdwara youths sang "Deh Shiva" shabad on completion of the Nishaan Sahib sewa. Amrit Sanchar was held at the Gurdwara on Saturday 14th April 2012, Vaisakhi Day, when 10 blessed Sikhs took Amrit and thus acquired membership of Guru Ji's Brotherhood of Khalsa.

545th Nanakshahi New Year was marked on Thursday 14th March 2013.

Religious functions continue to be based on the Nanakshahi Calendar which had been introduced by Sri Akal Takhat at Amritsar in 2003.

The historic annual Holla Mahalla festival, introduced by Sri Guru Gobind Singh Ji at Anandpur Sahib in 1701, fell on Thursday 28th March 2013 and to mark the event Gatka performance was held by Gurdwara Gatka class students on Sunday 31st March 2013. With Vaisakhi the theme, Kavi Darbar was held on Sunday 15 April 2012.

Akhand Paaths and Sehaj Paaths totaling 101 together with 125 Sukhmani Sahib Paaths were conducted, both at home and at the Gurdwara. In addition 19 kirtan functions were similarly conducted. On Sunday 27th January 2013, Gurdwara Sri Guru Singh Sabha Santhya students all collectively performed Paath Bhog, when they were also presented with certificates in recognition for their achievements.

Gurdwara youths had continued to perform kirtan from 10am to 11am during every Sunday service programme at the Gurdwara. Every first Sunday of each month, from 11am to 12pm, during Sunday Gurdwara programme, Gurdwara youths conducted kirtan with support, presentations and lectures in English. Gurdwara youths held kirtan darbar in English on every last Friday of each month, from 6.00pm to 8.00pm, where the Gurdwara youths were responsible for conducting Rehraas Paath, Ardass and Vaak.

Istri Sat Sangh continued every Tuesday at 11.00am, where the ladies led the services, reading Sikhmani Sahib Paath followed by kirtan till 2.00pm.

Education

The reorganisation of education provision under "Head of Education" has continued to provide better coordination between different elements. Teachers continued to be subject to annual written contracts. CRB checks have become a prerequisite for contractual working with children, which is required in order to meet legal obligations.

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Over 350 students attend Panjabi Classes, with starting age being 6 leading to classes for adults. Panjabi education leads to GCSE and 'A' levels. Over 100 students continued to attend regular kirtan classes.

In partnership with West Thames College (Isleworth), Adult English classes continue to be provided at the Gurdwara. The classes had been streamed into two groups, one being ready to take ESOL exams while the second was for beginners and those requiring further attention.

Gurdwara had supported Nishkam School Trust for establishing a school in Osterley in Hounslow, under the Government Free School Scheme.

In view of the dire need for further education provision, particularly in TW3 area in Hounslow within which the Gurdwara is situated, Gurdwara had been continuing with its attempt to establish a primary school under Free School Scheme, in the Gurdwara vicinity, where the lack of such schools is being most felt, as the existing are not able to cope.

18th Annual Summer Camp was held at the Gurdwara over two weeks, from Monday 23rd July to Friday 27th and from Monday 30th July to Friday 3rd August 2012, with each child attending one of the two weeks, ensuring maximum number of students participating. The camp was for children aged between 6 and 13. Gurdwara young volunteers aged 18 and over were empowered to plan and deliver the camp project, while those aged between 15 and 18 provided the support and kirtan during daily assembly.

Weekly classes in Gatka and Taekawondo martial arts held at Gurdwara. 3 football teams continued to be sponsored by the Gurdwara.

Gurdwara with the support of Baba Fateh Singh Gatka Akhera (BFS), held its 3rd Gatka Camp at the Gurdwara, a 4 day event from Monday 6th August to Thursday 9th August 2012.

Gurdwara's Annual Academic and Outstanding Activity Achievement Awards took place on Sunday 16th September 2012, the awards being made in recognition for achieving exceptional academic results or in outstanding activity.

On University of Cambridge invitation, Gurdwara representative joined a delegation of 4, led by University of Cambridge Vice Chancellor, to visit educational institutions in Panjab in September 2012. The visit was the first of the University of Cambridge Vice Chancellor following the signing of Memorandum of Understanding (MOU) between the University and SGPC and included visits to Chandigarh (dinner with CM and DCM at CM residence), to Fatehgarh Sahib (Gurdwara Fatehgarh Sahib, Sri Guru Granth Sahib University, Mata Gujri College), to Mohali (Rayat Bahra Institutes), to Jalandhar (Lovely Professional University) and Amritsar (Guru Ramdas Medical College, Golden Temple, Wagah Border).

22 school visits were accommodated with over 2,300 students and teachers benefiting. Gurdwara continued to attract school visits from Northern, Midland and Southern counties, Wales and Scotland.

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Public affairs

Annual pocket diaries and table diaries for 2013, based on Nanakshahi calendar, were produced and distributed. Gurdwara calendar for 2013 commemorated 150 year anniversary of Maharaja Duleep Singh acquiring Elvedon Hall in 1863.

With the help of dedicated team of volunteers, the reorganization of the library had been ongoing, particularly in proper logging of library books and loan arrangements. To provide professional guidance, a person with experience in library running had been employed on part time basis to help and manage the process. Gurdwara website (www.sgss.org) continued to be maintained and run effectively, with immediate updates providing latest activity details.

The Electronic Newsletter titled "In the Loop" continued to be timeously produced and sent to increased mail recipients. Those wishing to be placed on the monthly electronic mailing list can register their interest through the Gurdwara Sri Guru Singh Sabha website www.sgss.org.

Formal liaison with any media outlets (radio or television) was not sought. However, any response by media to Gurdwara 's press releases or activity was not discouraged, subject to the media body agreeing to abide by the Gurdwara code of conduct and also ensuring that Gurdwara was made aware of content to be relayed.

Visits from elderly patients, accompanied by their nurses or carers, were also accommodated.

Liaison was maintained with Hounslow Borough Police and Richmond Borough Police, with formal invites to respective Police Commanders to join at Vaisakhi and Guru Nanak Birthday celebrations. Whenever possible, opportunity taken to brief police officers into Sikh Faith and its practice, the Code of Conduct and the significance of 5 K's. Faith Liaison Officer from Hounslow Police Station continued to hold an hour long surgery at the Gurdwara every Tuesday, from 11am to 12pm.

Following media reports relating to radicalization and grooming, and in recognition of threats this posed to vulnerable youths, particularly when at colleges and universities, a seminar "Grooming - should we be worried?" was presented by a special police team responsible for such specific issues, to those aged 18 or over, at the Gurdwara on Tuesday 8th January 2013.

Issues relating to the wearing of Kara and Kirpan for Sikhs, particularly for Sikhs in security sensitive areas like Airports continued to be raised with the appropriate bodies through BSCF, All Party Parliamentary Group for Panjabis in Britain and local MP's.

Through visits, meetings, seminars and lectures, Gurdwara has continued to increase awareness about Sikh uniformity and practices. As part of the need to increase awareness about Sikh Faith and practice, visits were hosted for Prison Service, Trainee Teachers, RE students, SERCO staff and other local bodies.

On 26th November 2012 Interfaith meeting was held at the Gurdwara.

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In April 2012, part of the exhibition "The Golden Temple of Amritsar: Reflections of the Past", was held at the Gurdwara, highlighting the history of Harmandir Sahib and the surrounding area in Amritsar through many previously unseen images. To complement the exhibition, on Sunday 8th April 2012, an illustrated presentation of "Untold stories of the Golden Temple" was given by the independent historian and the producer of the exhibition on display at the Gurdwara.

Gurdwara sponsored exhibition titled "Sikh Warrior Saints", which had been produced by Kashi House, was held at the Home Office in Marsham Street on Monday 26 November 2012, followed by its display in the exhibition hall at the Gurdwara.

To help increase awareness about Sikh Faith and Practice, Gurdwara supported and facilitated Kirtan in the presence of Sri Guru Granth Sahib, in Home Office building at Heathrow, when literature on Vaisakhi was also freely distributed. The event was held on Friday 20th April 2012.

All attendees to Gurdwara classes need to be at least 6 years old, exception being classes for 4 to 6 year olds and adult classes.

Gurdwara youths represented the Gurdwara at Lambeth Palace on 8th May 2012, attending a one day annual seminar on "Inter Faith International Development"

Imperial War Museum held a seminar on Wednesday 23rd May 2012, entitled "Funding for Projects remembering the First World War" was attended by Gurdwara youths on behalf of the Gurdwara.

BSCF organised Vaisakhi event held in Parliamentary Building in Westminster on Tuesday 24th April 2012 was attended by Gurdwara representatives, who were met by local Hounslow MP's, Mary Macleod and Seema Malhotra.

Gurdwara has continued to give support to All Party Parliamentary Group (Punjabis in Britain), on Panjabi and Sikh related issues.

Gurdwara continued to maintain affiliations with the following:

- a. Network of Interfaith for the UK
- b. Local Ethnic Minorities Consultative Group
- c. Network of Sikh Organisations
- d. Hounslow Interfaith Group
- e. Women's Interfaith Group
- f. British Sikh Consultative Forum
- g. Disability Network Hounslow
- h. Board of Reference for Heathrow Multi Faith Chaplaincy
- i. Heathrow Chaplaincy Service
- j. West Middlesex Hospital Chaplaincy Service
- k. Hounslow Friends of Faith
- l. Chaplaincy Service, IRC Harmondsworth

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Welfare & Social

Through various NHS agencies and LBH, health awareness sessions continued to be provided at the Gurdwara. Since the launch of the Gurdwara Wellbeing Centre on Sunday 8th January 2012, the success of the project is reflected through the statistics for the 12 months period since the launch:

Total number of people seen: 2,261

Approximate number of people seen each week: 45

Total number referred to professional bodies: 75

Gurdwara Wellbeing Centre Volunteers continue to hold information stall every Sunday in the Gurdwara foyer from 11am to 2pm. Arrangements have also been put in place to call upon a specialist once such need had been identified. As part of Gurdwara initiative to increase awareness about health issues, a presentation on "Diabetes" was given at the Gurdwara by Diabetes UK on Sunday 25th November 2012.

On Sunday 29th July 2012, Gurdwara's 23rd Annual 10km Sponsored Walk was held and which was kindly opened by long time associate of the Gurdwara, Inder Singh Uppal MBE. The participants from 23rd Annual 10km Sponsored Walk, who met the qualification criteria, were presented with awards at the Gurdwara on Sunday 4th November 2012.

Three days First Aid Training was held in March 2013 and to get experience they accompanied St John's Ambulance during Gurdwara Vaisakhi Nagar Kirtan. In order to be able to respond to emergencies at the Gurdwara, "Lifepak 1000 Defibrillator Unit" had been acquired and following guidance from St John's Ambulance, arrangements are in place to have it placed for easy access.

Local Member of Parliament continued to hold monthly surgeries at the Gurdwara.

Gurdwara Sikh Assisted Marriage Service continued to flourish with over 450 registered members at any time.

Gurdwara Sri Guru Singh Sabha Civil Marriage Service has formally received written accolade from the Hounslow District Registration Service as "exemplary".

Gurdwara members supported and participated in a memorial service held on Sunday 10th June 2012 at the Chattri Memorial near Patcham in Brighton, for the Indian soldiers who were cremated in Brighton following their death from war wounds during the First World War. The Chattri memorial had been unveiled by the Prince of Wales in 1921.

Gurdwara representatives attended a Remembrance Day Service at Hampton Court Palace on Sunday 11th November 2013, when a wreath was also laid on behalf of Gurdwara by Havildar Major Rajinder Singh Dhatt, a 2nd World War veteran.

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Gurdwara continues to accommodate UK Boarder Agency (Home Office) surgeries at the Gurdwara, from which many have benefitted in returning back to their homeland. Importance of this free service is put into perspective on hearing the experience some of these vulnerable people have had to endure at the hands of solicitors, agents and employers.

Additional free legal advice service was introduced which was to take place every Tuesday from 1 to 2pm, starting Tuesday 10th April 2012.

Coach outings for Gurdwara congregations' benefit were arranged for trips to sea sides and other Gurdwaras or historic places.

Gurdwara representatives visited Hampton Court Palace on Tuesday 26th March 2013, when they attended "Hampton Court Palace - Career Awareness Day" when they were made aware of a range of opportunities for various jobs at Hampton Court Palace, Tower of London, Kensington Palace, Banqueting House and Kew Palace.

Young ladies from the Gurdwara attended an event organised by local MP, Mary Macleod, entitled "Entrepreneurial Women - Taking the Start up challenge" held at Hounslow High Street Branch of Barclays Bank on Friday 15th June 2012.

Gurdwara performed 125 Anand Karaj ceremonies at the Gurdwara.

Humanitarian Sponsorship

As part of the Gurdwara sponsorship of free eye camp programme which was launched in 2002, the 28th and 29th camps were held respectively at VPO Manganian in District Mansa on Sunday 30th September 2012 and at VPO Bombeli in District Hoshiarpur on Sunday 7th October 2012. Some camp statistics are as follows:

ITEM	VPO MANGANIAN	VPO BOMBELI
Eye check up & treatment of patients	956	482
Medical Check up	703	358
Prescription glasses	386	190
Lens (cataract ops)	120	60
X - rays	55	21

During every Gurdwara sponsored free eye camp the following benefits are always provided.

Eye Camp: Eye check; Medical treatment; operations; Dark glasses; transport to & from hospital; meals in hospital; prescription glasses; post operation monitoring

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Medical: medical check; medication; X-ray; mammography; Ultra Scan; ECG; Laboratory checks & analysis; Radiography; minor operations; post operation monitoring.

Awareness about breast cancer self monitoring, and about drug and alcohol addiction and its impact is also provided.

Since 2002, the total numbers who have directly benefitted from the Gurdwara sponsored free eye camp programme include the following:

- 15,188 eye patients have been seen by specialists
- 2,162 cataract operations have been performed, while the rest of the eye patients received medical treatment or prescription glasses as appropriate
- 18 eye patients required and received minor eye surgery
- Every patient following eye check who has found to require prescription glasses, had received these free.
- Patients for medical check-up received free medication as prescribed by the doctors while 4 diagnosed with early stage of breast cancer which were successfully treated through medication.

Gurdwara Head Granth, facilitated & organised for the detainees the following at IRC Harmondsworth:

- a. Shahidi Gurburb on Wednesday 20th June 2012
 - b. Guru Nanak Gurburb on Wednesday 9th December 2012
 - c. Guru Gobind Singh Gurburb on Wednesday 5th December 2013
- Each time, there was Sehaj Paath Bhog, Kirtan, and langar for 250 people

Gurdwara Head Granthi visits Immigration Removal Centre (IRC) at Harmondsworth every Wednesday, taking Gurdwara langar to feed over 200 inmates, while also helping to conduct religious services and being available to provide pastoral to the internees. Gurdwara Head Granthi, being Sikh Chaplain, remains on 24/7 call.

Bibi Dr Inderjit Kaur, Head of All India Pinglewara Charitable Trust Society, Amritsar, addressed the congregation on Tuesday 23rd October 2012. She was presented with a Gurdwara cheque in the sum of £5,500.

Donation in the sum of £5,500 (which included £3,500 from congregation) was made to Baru Sahib, for welcome their initiative to improve and provide education centers and a new Sikh University in Panjab, India.

46 funeral services held, catering for over 7,500 mourners.

Gurdwara Estate

CCTV system upgrade is now complete.

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

ACHIEVEMENT AND PERFORMANCE

Charitable activities

New and improved car parking lines had been redrawn, with disable parking spaces made clear.

With the TFL site now sold (subject to planning) and Gurdwara will lose car parking benefit once planning has been approved.

FINANCIAL REVIEW

Financial Review

We are pleased to report the net increase of £282,035 (2012: £261,332) in funds for the year taking the accumulated unrestricted fund to £4,596,730.

Reserve Policy

We had a reserve of £168K (2012: £186K) in deposit account which represents 35% of annual expenditure on charitable activities. We have to mention that bank and cash account balance was £66K as at 31st March 2013 (2012: £36K).

Our policy is to continue building up our reserve to the ideal level by means of annual operating surpluses in addition to general appeals to the public.

Investment policy and objectives

The main trustees (Executive Committee) have power for acquisition and disposal of assets. They act like Board of Directors and are responsible for all activities of the trust. Decision on acquisition and disposal of assets are taken unanimously and no individual trustee can take any decision on his own.

FUTURE DEVELOPMENTS

The Charity does not anticipate any major change in its operations and expect to continue with its stated objectives and provide services and facilities to Sikh community and also increase its participation in the life of the local community.

However, Gurdwara has also planned to:

- Improve awareness about Health & Safety particularly within the langar working area.
- Improve working environment and safety for the volunteers working in the langar area.
- Empower youths to organise and deliver further projects.
- Hold further discussion sessions with the youth.
- Feasibility into car park provision after TFL site had been sold

With Regard to free advice services at the Gurdwara, arrangements to be made to introduce further such services, to benefit both the congregation and the local diverse community.

Gurdwara Sri Guru Singh Sabha

Report of the Trustees for the Year Ended 31st March 2013

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD :

M S Nayyar - Trustee

20th January 2014

Report of the Independent Auditors to the Trustees of Gurdwara Sri Guru Singh Sabha

We have audited the financial statements of Gurdwara Sri Guru Singh Sabha for the year ended 31st March 2013 on pages fifteen to twenty four. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page twelve, the trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2013 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Report of the Independent Auditors to the Trustees of
Gurdwara Sri Guru Singh Sabha**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

S. Syedain & Co

Chartered Accountants & Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Heron House, 2nd Floor

109 Wembley Hill Road

Wembley

Middlesex

HA9 8DA

20th January 2014

Gurdwara Sri Guru Singh Sabha

**Statement of Financial Activities
for the Year Ended 31st March 2013**

	Notes	Unrestricted fund £	Restricted fund £	31.3.13 Total funds £	31.3.12 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	751,677	-	751,677	713,678
Activities for generating funds	3	3,247	-	3,247	3,095
Investment income	4	79	-	79	57
Total incoming resources		755,003	-	755,003	716,830
RESOURCES EXPENDED					
Charitable activities					
Religious Activities	5	434,324	-	434,324	416,438
Educational Activities		14,312	-	14,312	12,591
Charitable Grants & Donations		21,382	-	21,382	11,643
Governance costs	8	10,605	-	10,605	14,826
Total resources expended		480,623	-	480,623	455,498
NET INCOMING RESOURCES		274,380	-	274,380	261,332
RECONCILIATION OF FUNDS					
Total funds brought forward		4,314,695	-	4,314,695	4,053,363
TOTAL FUNDS CARRIED FORWARD		4,589,075	-	4,589,075	4,314,695

The notes form part of these financial statements

Gurdwara Sri Guru Singh Sabha

**Balance Sheet
At 31st March 2013**

	Notes	31.3.13 £	31.3.12 £
FIXED ASSETS			
Tangible assets	11	6,677,683	6,669,535
CURRENT ASSETS			
Debtors	12	22,439	21,674
Cash at bank and in hand		233,246	223,000
		255,685	244,674
CREDITORS			
Amounts falling due within one year	13	(136,970)	(132,150)
		118,715	112,524
NET CURRENT ASSETS			
		6,796,398	6,782,059
TOTAL ASSETS LESS CURRENT LIABILITIES			
		6,796,398	6,782,059
CREDITORS			
Amounts falling due after more than one year	14	(2,207,323)	(2,467,364)
		4,589,075	4,314,695
NET ASSETS			
		4,589,075	4,314,695
FUNDS			
Unrestricted funds:	17		
General fund		4,589,075	4,314,695
		4,589,075	4,314,695
TOTAL FUNDS			
		4,589,075	4,314,695

The notes form part of these financial statements

Gurdwara Sri Guru Singh Sabha

**Balance Sheet - continued
At 31st March 2013**

The financial statements were approved by the Board of Trustees on 20th January 2014 and were signed on its behalf by:

M S Nayyar -Trustee

S Singh -Trustee

The notes form part of these financial statements

Gurdwara Sri Guru Singh Sabha

Notes to the Financial Statements for the Year Ended 31st March 2013

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- No depreciation provided
Library Books	- No depreciation provided
Fixture, Fittings & Equipments	- 15% on reducing balance
Motor vehicles	- 25% on reducing balance

The trust has not depreciated its freehold property, and has therefore not complied with requirement of the Companies Act 2006 and FRSSE. The trustees however believe this is an appropriate policy as it gives a true and fair view of the charity's balance sheet as the differences between carrying value and market value of freehold properties are insignificant.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Gurdwara Sri Guru Singh Sabha

Notes to the Financial Statements - continued for the Year Ended 31st March 2013

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. VOLUNTARY INCOME

	31.3.13	31.3.12
	£	£
Donations	393,083	362,760
Charat	284,216	279,341
Gift aid	73,217	67,693
Grant from West Thames College for Esol	1,161	3,884
	<u>751,677</u>	<u>713,678</u>

Grants received, included in the above, are as follows:

	31.3.13	31.3.12
	£	£
ESOL Grants: West Thames College	<u>1,161</u>	<u>3,884</u>

3. ACTIVITIES FOR GENERATING FUNDS

	31.3.13	31.3.12
	£	£
Sales from Stall	<u>3,247</u>	<u>3,095</u>

4. INVESTMENT INCOME

	31.3.13	31.3.12
	£	£
Deposit account interest	<u>79</u>	<u>57</u>

Gurdwara Sri Guru Singh Sabha

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2013**

5. CHARITABLE ACTIVITIES COSTS

	Direct costs £	Grant funding of activities (See note 6) £	Support costs (See note 7) £	Totals £
Religious Activities	427,072	-	7,252	434,324
Educational Activities	14,312	-	-	14,312
Charitable Grants & Donations	-	21,382	-	21,382
	<u>441,384</u>	<u>21,382</u>	<u>7,252</u>	<u>470,018</u>

6. DONATIONS & GRANTS PAYABLE

	31.3.13	31.3.12
	£	£
Charitable Grants & Donations	<u>21,382</u>	<u>11,643</u>

The total grants paid to institutions during the year was as follows:

	31.3.13	31.3.12
	£	£
Eye Camp In India	<u>5,762</u>	<u>6,908</u>

7. SUPPORT COSTS

	Management £	Finance £	Totals £
Religious Activities	<u>4,390</u>	<u>2,862</u>	<u>7,252</u>

Support costs, included in the above, are as follows:

	31.3.13	31.3.12
	Religious Activities £	Total activities £
Advertising	4,390	2,024
Bank charges	2,862	2,609
	<u>7,252</u>	<u>4,633</u>

Gurdwara Sri Guru Singh Sabha

Notes to the Financial Statements - continued for the Year Ended 31st March 2013

8. GOVERNANCE COSTS

	31.3.13	31.3.12
	£	£
Telephone & Fax	4,055	4,074
Accountancy	2,870	2,780
Sundry Expenses	-	548
Legal and Professional fees	-	3,844
Auditors' remuneration	3,680	3,580
	<u>10,605</u>	<u>14,826</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2013 nor for the year ended 31st March 2012 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2013 nor for the year ended 31st March 2012 .

10. STAFF COSTS

	31.3.13	31.3.12
	£	£
Wages and salaries	75,053	64,964
Social security costs	3,526	2,776
	<u>78,579</u>	<u>67,740</u>

The average monthly number of employees during the year was as follows:

	31.3.13	31.3.12
Weekly Wages	<u>9</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

Gurdwara Sri Guru Singh Sabha

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2013**

11. TANGIBLE FIXED ASSETS

	Freehold property £	Library Books £	Fixture, Fittings & Equipments £	Motor vehicles £	Totals £
COST					
At 1st April 2012	6,560,651	5,607	274,371	3,000	6,843,629
Additions	-	-	27,991	-	27,991
At 31st March 2013	<u>6,560,651</u>	<u>5,607</u>	<u>302,362</u>	<u>3,000</u>	<u>6,871,620</u>
DEPRECIATION					
At 1st April 2012	-	-	172,637	1,458	174,095
Charge for year	-	-	19,457	385	19,842
At 31st March 2013	<u>-</u>	<u>-</u>	<u>192,094</u>	<u>1,843</u>	<u>193,937</u>
NET BOOK VALUE					
At 31st March 2013	<u>6,560,651</u>	<u>5,607</u>	<u>110,268</u>	<u>1,157</u>	<u>6,677,683</u>
At 31st March 2012	<u>6,560,651</u>	<u>5,607</u>	<u>101,734</u>	<u>1,542</u>	<u>6,669,534</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.13	31.3.12
	£	£
Other debtors	<u>22,439</u>	<u>21,674</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.13	31.3.12
	£	£
Bank loans and overdrafts	117,854	115,156
Taxation and social security	6,307	674
Other creditors	12,809	16,320
	<u>136,970</u>	<u>132,150</u>

Gurdwara Sri Guru Singh Sabha

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2013**

14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.3.13	31.3.12
	£	£
Bank loans	2,207,323	2,467,364
	<u>2,207,323</u>	<u>2,467,364</u>

Amounts falling due in more than five years:

Repayable by instalments:		
Barclays Commercial Mortgage	-	135,223
Barclays Fixed Business loan	1,650,718	1,739,839
Barclays Treasury loan	413,012	442,836
Barclays Commercial Mortgage 2	143,593	149,466
	<u>2,207,323</u>	<u>2,467,364</u>

15. SECURED DEBTS

The following secured debts are included within creditors:

	31.3.13	31.3.12
	£	£
Bank loans	2,325,177	2,582,520
	<u>2,325,177</u>	<u>2,582,520</u>

Bank loans secured by Gurdwara's freehold properties.

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted fund	31.3.13 Total funds	31.3.12 Total funds
	£	£	£	£
Fixed assets	6,677,683	-	6,677,683	6,669,535
Current assets	255,685	-	255,685	244,674
Current liabilities	(136,970)	-	(136,970)	(132,150)
Long term liabilities	(2,207,323)	-	(2,207,323)	(2,467,364)
	<u>4,589,075</u>	<u>-</u>	<u>4,589,075</u>	<u>4,314,695</u>

Gurdwara Sri Guru Singh Sabha

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2013**

17. MOVEMENT IN FUNDS

	At 1.4.12 £	Net movement in funds £	At 31.3.13 £
Unrestricted funds			
General fund	4,314,695	274,380	4,589,075
	4,314,695	274,380	4,589,075
TOTAL FUNDS	4,314,695	274,380	4,589,075

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	755,003	(480,623)	274,380
	755,003	(480,623)	274,380
TOTAL FUNDS	755,003	(480,623)	274,380

Gurdwara Sri Guru Singh Sabha

**Detailed Statement of Financial Activities
for the Year Ended 31st March 2013**

	31.3.13	31.3.12
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	393,083	362,760
Charat	284,216	279,341
Gift aid	73,217	67,693
Grant from West Thames College for Esol	1,161	3,884
	751,677	713,678
Activities for generating funds		
Sales from Stall	3,247	3,095
Investment income		
Deposit account interest	79	57
	755,003	716,830
RESOURCES EXPENDED		
Charitable activities		
Wages	75,053	64,964
Social Security	3,526	2,776
Purchases of Books, ties & etc	6,123	1,915
Equipment Lease - Siemens	4,346	4,346
Rates and water	7,604	11,123
Insurance	6,942	6,657
Light and heat	62,779	52,577
Postage and stationery	2,953	3,149
Motor Vehicle Expenses	1,274	1,066
Vaisaki & Religious Festivals	2,858	2,008
Repair & Maintenance	27,609	19,601
Cleaning & Refuse collection	4,869	7,074
Purchase for Langer	50,219	50,009
Publication cost	14,145	14,983
Sports Activities	765	2,990
Summer Camp	2,233	2,903
Adult Education	11,431	9,688
Carried forward	284,729	257,829

This page does not form part of the statutory financial statements

Gurdwara Sri Guru Singh Sabha

**Detailed Statement of Financial Activities
for the Year Ended 31st March 2013**

	31.3.13	31.3.12
	£	£
Charitable activities		
Brought forward	284,729	257,829
Visiting Priests	-	1,089
Fixtures and fittings	19,457	17,953
Motor vehicles	385	514
Bank loan interest	136,813	147,011
Eye Camp	5,762	6,908
Charitable Donations	15,620	4,735
	462,766	436,039
 Governance costs		
Telephone & Fax	4,055	4,074
Accountancy	2,870	2,780
Sundry Expenses	-	548
Legal and Professional fees	-	3,844
Auditors' remuneration	3,680	3,580
	10,605	14,826
 Support costs		
Management		
Advertising	4,390	2,024
Finance		
Bank charges	2,862	2,609
	480,623	455,498
 Total resources expended		
	480,623	455,498
 Net income		
	274,380	261,332

This page does not form part of the statutory financial statements