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(One Universal Creator God, Realised By the Grace of The True Guru)

Trustees Annual Report 2008/09



GURDWARA SRI GURU SINGH SABHA
A Progressive Institution

REGISTERED CHARITY NUMBER 283314

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Message from the President

Wahe Guru Ji Ka Khalsa Wahe Guru Ji Ki Fateh

This Trustees Annual Report for the Financial Year 2008/09 reflects a successful transition from one administration to another following the election of a new Executive Committee. Despite the obvious distractions any Gurdwara elections brings it was a credit to the retiring Trustees and the newly elected at a mutually agreeable transfer of responsibilities whereby the congregation members did not notice any drop in the quality of service worshippers have got used to enjoying.

The acclaimed achievements that are reflected in the Report acknowledge the dedication, tolerance and organisational skills of my colleagues and many committed volunteers whereby everyone's contributions had led to a harmonious environment which led to the success in delivery for 2008/09.

Jaggiwan Singh
President

Trustees (Executive Committee)



Jaggiwan Singh
President



Kirpa Singh Nannar
Vice President



Mohan Singh Nayyar
Secretary



Jagtar Singh Thethi
Joint Secretary



Jatinder Kaur Walia
Joint Secretary



Surnderpal Singh
Treasurer



Gurmit Kaur Gulati
Asst Treasurer



Abnash Singh Gujral
School Visits &
Weddings



Surjan Singh Sekhon
Stalls



Manjit Singh Brar
Langar/Stall



Jagjit Singh Grewal
Matrimonial &
Weddings



Jagir Singh Dhillon
Matrimonial Services



Santokh Kaur Dhatt
Extra Curriculum
Activities

Retired Trustees



Gurmit Singh
Hanzara



Raghbir Singh
Khangoora



Sarmukh Singh
Dhindsa



Pritam Singh
Mann



Jesminder Kaur
Gulati



Dr Ranvir Singh
Kanwar



Gurcharan Kaur
Grewal



GURDWARA SRI GURU SINGH SABHA 1. MISSION STATEMENT

Religious Policy

- Gurdwara Sri Guru Singh Sabha, a Sikh place of worship and a registered charity, will work for the advancement and greater understanding of the Sikh religion in accordance with the teachings of Sri Guru Granth Sahib, the perpetual Guru of the Sikhs.
- In keeping with Sri Guru Gobind Singh's (10th Sikh Guru) edict in 1708AD, "All Sikhs are hereinafter commanded to accept The Granth as their Guru", only Sri Guru Granth Sahib will be regarded as the only Sikh Guru.
- All Religious Services will be conducted in accordance with *The Sikh Rehat Maryada* (The Sikh Code of Conduct and Conventions) as published by Dharam Parchar Committee, Shromani Gurdwara Parbandhak Committee, Amritsar.
- All Sikh Anniversaries and Festivals will be commemorated on days / dates falling within and accords with the Nanakshahi Calendar.
- All visitors to be made aware of the Code of Conduct they need to follow when on Gurdwara premises, and also to ensure that these are adhered to (regardless of whether they are on the premises as worshippers, visitors, volunteers or staff member)s, whereby maintaining sanctity of the Gurdwara Sri Guru Singh Sabha institution.
- In keeping with Sikh Faith and its practice, Gurdwara will show total commitment towards ensuring that all members of the congregation, volunteers, visitors and staff:
 - ▶ Are treated equally, regardless of their faith, status, race, gender or colour.
 - ▶ Those physically or mentally impaired receive equal opportunity to benefit from their visits to the Gurdwara.

Health & Safety Policy

The general policy is:

- To provide adequate control of the health and safety risks arising from our services and work activities.
- To consult with our worshippers, employees and volunteers on matters affecting their health and safety.
- To provide and maintain safe equipment.
- To provide information, instruction and supervision for volunteers and employees.
- To ensure all volunteers and employees are competent to do their tasks, and to give them adequate training.
- To maintain safe and healthy working conditions.
- To review and revise this policy as necessary at regular intervals.

Discrimination

- The organisation aims to provide an environment which is free from discrimination. It is the organisation's expectation that all trustees, employees, volunteers etc act in such a way as to respect each other and the Gurdwara users. All individuals should be treated with dignity and respect.



2. GENERAL

1. **Gurdwara Sri Guru Singh Sabha (Charity Number 283314) Annual Report** covers the period 1st April 2008 to 31st March 2009.
2. Following Gurdwara elections, the new Trustees (Executive Committee) took over responsibility three months into the financial year 2008/09. The Report therefore reflects the combined efforts and delivery of both administrations.
3. The elections of new Trustees suffered a delay as Electoral Reform Services, who had conducted the Gurdwara elections in the past, refused as their staff had sadly been victims of abuse when conducting such election for another Sikh Gurdwara. Objections were raised when attempts were made to bypass this unwelcome problem by introducing postal ballot.
4. Fortunately, Hounslow Race Equality Council stepped in to organize and administer the election of new Trustees for the Gurdwara. The new elected administration comprised of 6 existing Trustees who were reelected and 7 new candidates who replaced the retiring members.
5. The transition from the outgoing to the new Trustees was achieved successfully and the congregation did not suffer any drop in the quality of services the membership had become accustomed to and been enjoying in since the introduction of a new Gurdwara Constitution in 1999.
6. The list of new Trustees can be found on page 2 of this Report.
7. As will be seen from the following pages in this Report, a wide range of services / activities continued to be provided at the Gurdwara. However in their delivery it was ensured that Sikh Faith and its practice was not compromised or undermined and sanctity of the Gurdwara Complex was maintained.
8. In accordance with the establishment of the Gurdwara as envisaged by our Sikh Gurus, this institution too has a prayer hall (for collective prayers and services) and a community kitchen where every visitor can have a vegetarian meal (to have this meal is to acknowledge equality with others) or assist in the preparation, serving and washing (such voluntary service helps surrender egoism and gain humility).
9. In order to accommodate and deliver the services / activities for the community's benefit, including the diverse neighborhood which surrounds the Gurdwara, many volunteers (particularly those with specific skills and experiences), were empowered with activity ownerships to ensure successful delivery which is reflected in the pages of this Report.
10. A list of activities together with the voluntary heads of these activities, who have been empowered with delegated responsibility from the Trustees is at Annex A.
11. Many successes had been achieved, through recognizing and promoting the Gurdwara as, more than a place of worship, particularly through the continuous development and improvement of past initiatives, in order to meet community's religious, educational, cultural, welfare & social needs.
12. To ensure worshippers received appropriate service when visiting the Gurdwara and that conduct was in accordance with the *Sikh Rehat Maryada* (Sikh Code of Conduct), regular informal appraisal sessions were held with the Granthi's and with volunteers.



3. RELIGION

- Gurdwara continued to provide religious services to meet the worshippers needs while ensuring that The Sikh Rehat Maryada (Sikh Code of Conduct and Conventions) was not compromised. Recognising this need of worshippers, prayer and services facilities together with langar area (community kitchen), prayer hall and langar being integral part of any Sikh Gurdwara, were ready to accommodate from 5.00am daily.

- The regular scheduled planned prayer hall services are set out in the table below:

Monday – Saturday (excluding Tuesday)

4.00am	Parkash	11.30am	Ardass
5.00am	Nitnem	6.00pm	Rehraas
6.00am	Simran	6.30pm	Kirtan
6.30am	Asa Di Vaar	7.00pm	Katha
7.45am	Ardass	7.30pm	Kirtan
10.00am	Kirtan	8.00pm	Ardass
10.45am	Katha	8.10pm	Sukhasan

Note: Occasionally circumstances may require varying from above

Tuesday Only

4.00am	Parkash	12.15pm	Ladies Kirtan
5.00am	Nitnem	2.00pm	Ardass
6.00am	Simran	6.00pm	Rehraas
6.30am	Asa Di Vaar	6.30pm	Kirtan
7.45am	Ardass	7.00pm	Katha
10.00am	Kirtan	7.30pm	Kirtan
10.30am	Katha	8.00pm	Ardass
11.00am	Sukhmani Paath	8.10pm	Sukhasan

Note: Occasionally circumstances may require varying from above

Sunday Only

4.00am	Parkash	10.00am	Youth Kirtan
5.00am	Nitnem	11.00am	Kirtan
6.00am	Simran	12.00pm	Katha
6.30am	Asa Di Vaar	1.00pm	Kirtan
7.45am	Ardass	2.00pm	Ardass
8.00am	Akhand Paath or Sehaj Paath bhog	6.00pm	Rehraas
9.00am	Kirtan	6.30pm	Kirtan
9.45am	Ardass	7.00pm	Katha
		7.30pm	Kirtan

8.00pm	Ardass
8.10pm	Sukhasan

Note: Occasionally circumstances may require varying from above

- Religious Sikh functions and commemoration of anniversaries continued to be based on the Nanakshahi Calendar.
- Annual Vaisakhi Nagar Kirtan (procession) was held in conjunction with Guru Nanak Nishkam Sewak Jatha, other Sikh Gurdwara in Hounslow, when over 5,000 worshippers participated. Local police were involved in the planning, with further input from other agencies who had a vested interest in view of the impact on the services they provide (e.g. London Borough of Hounslow, Transport for London, Fire Brigade, Ambulance Service, Traffic Police). Local residents who would have been directly affected by the procession route were also informed through letter drops.
- As in previous years, Hounslow Young Sikhs were empowered to manage the Gurdwara on Sunday 27th September 2008, gaining valuable experience in Gurdwara management, encouragement to do sewa (voluntary community service) and Granthi responsibilities.
- To enable Hounslow Young Sikhs to have a better understanding about Sikh services Monthly Youth Kirtan Darbar, which was to be conducted in English, was launched on Sunday 23rd November 2008.

7. An hour long (11.00am to 12.00pm) additional monthly Sunday Kirtan Darbar was launched on Sunday 14th December 2008 for the Gurdwara Sikh youths. This was in addition to the regular Youth Kirtan that takes place every Sundays from 10 to 11am.
8. 300th Anniversary of Sri Guru Granth Sahib Guruship was commemorated and celebrated through:
 - Through holding Akhand Paath (continuation reading of Sri Guru Granth Sahib) at the Gurdwara, with *Bhog* on 20th October 2008, the day of the anniversary.
 - Katha on last verses from Sri Guru Granth Sahib, which had taken 10 years to finish and re-launching again on continuous katha programme, with reading and explanation (katha) in sequence.
 - Completion of study into the study of reading and correct reciting of Sri Guru Granth Sahib was through *Bhog* by the Paath class students.
 - To highlight and increase wider awareness about Sri Guru Granth Sahib and the message for mankind therein, the celebration of the auspicious event (transfer of Guruship to Sri Guru Granth Sahib and thus ending human lineage as Gurus, was held in the House of Commons.
 - A year long activity programme was launched whereby different experiences and skills of varying age groups were explored and tested by giving them ownerships of projects.
 - A stage play, “Guru Maneo Granth” produced and played at different venues, highlighting to wider audience Guru’s message for mankind.
 - Exhibition on “Guru Maneo Granth” theme was opened at the Gurdwara on 17th June 2008.
 - Panjabi School children participated in a project, with their work completed and presented at the end of December 2009.
9. 66 Akhand Paaths, 62 Sehaj Paaths (reading of Sri Guru Granth Sahib from start to finish with interim breaks in the reading) and 122 Sukhmani Sahib Paaths (a selected compilation from Sri Guru Granth Sahib) in total were delivered at home and Gurdwara.
10. A monthly Question / Answer session on the *shabads* (compilations in Sri Guru Granth Sahib) with *kathavachaks* (qualified and experienced Sikh missionaries) was launched on 26th October 2008.
11. Kavi Darbar (poetry reading on a religious theme) was held on 16 November 2008, the subject matter being “Guru Maneo Granth”.
12. In addition to existing **Istri Sat Sangh** (religious services organised and run by ladies) that took place every Tuesday, a monthly Istri Sat Sangh for Sundays was introduced.



4. EDUCATION

1. With many varying education classes being provided by the Gurdwara, a position of “Head of Education” was created, whose responsibility was to rationalise and improve managements and better coordination between different aspects of education provision.
2. Over 300 students study Punjabi at the Gurdwara leading to GCSE and ‘A’ Level examinations and the pass rate was close to 100%. In addition Punjabi classes for adults too have been well attended, where second generation adults who had not considered studying Punjabi when young, as adults now wished to learn more about their roots and to also have the ability to be able to read and understand their Sikh prayer services.
3. With the holy hymns in Sri Guru Granth Sahib being written in poetry format and to music in classical raags, the kirtan classes were well attended by over 100 students, both young and old.
4. The provision of English was provided on Gurdwara premises through a partnership with West Thames College in Isleworth under franchise arrangements. Many adults had benefited, particularly women who in their countries of origin could not attend schools as it was restricted for women to have education in those countries.
5. Teaching at the Gurdwara had been carried out by voluntary teachers and the Gurdwara in recognition for their dedicated regular services rewarded them with a customary gratuity. However, when one of the teacher’s services was not required the teacher took the Gurdwara to Employment Tribunal for unfair dismissal claim. Following professional advice, the matter was settled out of court.
6. All Sikhs are religiously required to anonymously carry out voluntary service without wishing to seek any recognition or reward. Much of Gurdwara activity was carried out in recognition of that principle. However, in light of the Employment Tribunal claim, to avoid similar claims in the future, voluntary work at the Gurdwara was reviewed leading to written contracts being introduced for all teachers / volunteers who serve the institution on a regular basis. In addition the need for CRB checks for such teachers and volunteers also were introduced.
7. A summary of Gurdwara Education Programme is set out in a table below.

Gurdwara Sri Guru Singh Sabha Education Classes

Punjabi Classes	Tuesday 6.00pm – 7.30pm Wednesday 6.00pm – 7.30pm Sunday 9.30am – 11.00am 11.15am – 12.45pm
Punjabi GCSE Class	Sunday 11.15pm – 1.15pm
Punjabi ‘A’ Level Class	9.30am – 11.00am
Punjabi Adults Class	Friday 6.00pm – 7.30pm
English ESOL Class	Tuesday & Wednesday 10.00am – 12.10pm
Religious Education GCSE Class	Thursday 6.00pm – 7.30pm
Religious Education (4 to 6 year olds)	Sunday 1.00pm – 2.00pm
Sri Guru Granth Sahib (correct reading &	Monday & Tuesday 5.00pm – 6.00pm

understanding)	Friday (For Youths) 7.00pm – 8.00pm
Kirtan	Tuesday (adults) 10.00am – 12.00pm Thursday 5.00pm – 7.00pm Sunday 11.00am – 1.00pm
Computer Training	Sunday 2.00pm – 4.00pm
Martial Art (Gatka)	Thursday 6.00pm – 8.00pm
Martial Art (Taekawondo)	Saturday 4.30pm 6.30pm
Football	Monday (Under 13’s) 6.30pm – 8.00pm Wednesday (13+ & adults) 6.30pm – 8.30pm

8. The classes for learning the correct reading and reciting of Sri Guru Granth Sahib and to appreciate fully the message therein, the course groups timing was arranged to meet the availability of mothers and workers. With regard to the young, the timing was fixed to ensure university students returning home at weekends could benefit from this service.
9. In October 2008, the young and elder students who completed their full course in reading and reciting correctly Sri Guru Granth Sahib received due recognition for their achievements.
10. In September 2008, Sikh youths who had achieved academic or other notable successes were duly recognised within the congregation when they were also presented with awards. Summary of these notable successes were:
 - 5 students completing graduate or post graduate study
 - 12 students who received 5 GCE's with grades A, B, C or better
 - 2 students receiving GCSE in Religious Education (Sikhism)
 - 6 'A' level passes in Panjabi with grades of A*, A, B, or C
 - 15 students receiving GCSE in Panjabi
 - 2 students received success in martial arts (Taekwondo), one with gold medal and the other silver.
11. In the first two weeks of the summer holidays, Annual Summer Camp held for 6 to 13 year old children, the preparation and delivery of which was led by Gurdwara youths. There were many interactive events including awareness programme delivered by the local police, local fire brigade and other agencies to make the youths more aware about the dangers they could face on the streets and being taught in ways to defend themselves when faced with specific dangers.
12. To increase awareness about the Gurdwara and its services which were to benefit not only the Sikh congregation but also the local diverse neighborhood, Pocket Diaries for 2009 highlighting Sikh dates based on Nanakshahi calendar were produced and distributed to attendees. A2 size calendar for 2009, designed by Gurdwara volunteers, was also produced with "Guru Maneo Granth" as the theme.
13. Use of Gurdwara library became effective for congregations benefit. Local and national English newspapers and UK and Indian printed Panjabi newspapers provided.
14. Local media (radio and newspapers) and Gurdwara website were continuously used to publicise specific Gurdwara events and annual functions.
15. Gurdwara welcomed educational visits, with 42 schools being accommodated with over 2,000 students and teachers benefiting. It was particularly encouraging to note that in addition to local schools, there were visits from northern, western and southern counties in UK and perhaps surprisingly, also from the continent. They had been attracted by the quality of service received from the Gurdwara guides. During such visits and seminars at the Gurdwara, visitors were made aware about Sikh uniformity and practice.
16. On Thursday 2nd October, a lecture and presentation was given at the Gurdwara by Col. Harsimmon Singh Sandhu on Sikh Martyrdoms and Baba Deep Singh in particular. Furthermore, on Sunday 11th January, a presentation was made on Sikh Heritage, particularly highlighting changes at Hazur Sahib through many historic and rarely seen images. In addition, there was a one day Sikhi camp held on 5th October, organised and delivered by Gurdwara youths for young Sikhs benefit.
17. On Sunday 22nd March the festival of Holla Mahalla was celebrated, when Gurdwara students from the gatka and taekowondo classes presented a skilful display.
18. New recruits assigned to Hounslow Borough Police Force were given brief induction into Sikh Faith, code of conduct and the wearing of 5 K's. In addition, five K's continued to be displayed at Hounslow Police Station. In addition, *Gutka's* (prayer book) together with spare kanga, kara, kachera and kirpan also kept at the police station, for the use of Amritdhari Sikh who may end up in custody.
19. 3 football teams continue to be sponsored by the Gurdwara. A national football tournament was held on Saturday and Sunday 14/15th June where over 100 teams participated. There were different age group categories and for adults, the event being organized under the auspices of Khalsa Football Federation, an FA associated body.



5. WELFARE & SOCIAL

1. Gurdwara Sri Guru Singh Sabha has continued to liaise and give support to All-Party Parliamentary Group for Punjabis in Britain particularly on Panjabi and Sikh related matters in order to coordinate and have a collective approach adding weight any decision on the way forward.
2. There was a continuous liaison with Hounslow Race Equality Council, participating in their regular meetings with other charities sharing common concerns on race related matters, particularly on race hate and race crime issues. In this respect Gurdwara has continued to be a Third Party reporting centre.
3. In order to ensure that the Gurdwara membership benefits from skills, knowledge and experiences that exists within bodies with common interest and also be able to share what the Gurdwara may have gained from experiences, Gurdwara has maintained affiliations with the following:
 - Network of Interfaith for the UK
 - Local Ethnic Minorities Consultative Group
 - Hounslow Voluntary Sector Forum
 - Network of Sikh Organisations
 - Hounslow's Interfaith Group
 - Women's Interfaith Group
 - British Sikh Consultative Forum
 - Disability Network Hounslow
4. Gurdwara Sri Guru Singh Sabha Sikh Assisted Marriage Service has continued to grow, with over 450 registered members each month taking advantage. This social service for the community's benefit has continued to receive much appreciation from around the country extending their gratitude to the small team of volunteers who run the service.
5. As a Gurdwara, the institution carries out Anand Karaj (Sikh Marriage Ceremony as prescribed in Sri Guru Granth Sahib and its practice set out in *Sikh Rehat Maryada*). To ensure that the sanctity of the Anand Karaj ceremony is not compromised Gurdwara rules have been produced for the benefit of both the bride and groom so that they are fully aware on their respective responsibilities when the marriage is being conducted. Additionally this Gurdwara is also registered to carry out Civil Marriages. During the reporting period Gurdwara has accommodated 91 Anand Karaj (which would have also included civil marriages) ceremonies and engagements.
6. Health awareness session was held on Sunday 29th June 2008 for the congregations benefit, with Diabetes UK, British Heart Foundation, Stroke Foundation, Hounslow PCT, Hounslow Public Health and Age Concern being in attendance making individual health checks and giving appropriate advice. The aim was to promote healthy living, healthy eating and exercise, which was successfully met.
7. To further enforce the message about health awareness medical consultants in various fields in medical matters held a surgery at the Gurdwara on Sunday 11th November. In addition to the consultants specific surgeries health checks were also made on participating congregation members.
8. With the help of various NHS agencies further regular health awareness sessions continued to be held throughout the reporting period. Two first aid basic courses were also held at the Gurdwar.
9. It is commonly known and statistically shown that Asians and particularly those from the Indian sub-continent are prone to suffer from serious illness where the treatment often requires organ transplant. In this respect the need for organ donors from the Asian community continued to be highlighted amongst the congregation at the Gurdwara.
10. On Sunday 20th July, 19th Annual 10k Sponsored Walk was held with over £10,000 being raised for many voluntary services organised by the Gurdwara.



6. HUMANITARIAN

1. In 2002 Gurdwara Sri Guru Singh Sabha launched its Free Eye Camp Programme the first being held in a village named Sarih in District Jalandhar, Punjab in India. The aim had been to sponsor three such camps each year in rural areas of Punjab and until 31st March 2009, 19 camps had been held with the last being on Sunday 16th November 2008 at the village of Mahalpur in District Punjab.
2. In total, the number of people who have benefited from the 19 free eye camps till 31st March 2009 is:
 - 10,203 patients have been seen by eye specialists
 - 1,388 patients received cataract operations
 - 15 patients required and received minor eye surgeries
 - 3 patients were identified with early stages of breast cancer (through camps breast cancer awareness sessions) who received free medical treatment which was a success.
3. For the record, the three Gurdwara sponsored free eye camps held within the reporting period were:
 - VPO Nangal in District Ropar on Sunday 27th April 2008
 - VPO Rahimpur in District Jalandhar on Sunday 2nd November 2008
 - VPO Mahalpur in District Hoshiarpur on Sunday 16th November 2008
4. Statistics from the three eye camps mentioned above were as follows:
 - 1893 eye patients were seen by the eye specialists
 - 281 received cataract operations; the remainder received appropriate treatment, including the provision of eye drops and prescription eye glasses
 - 867 attendees received free medical check up and where necessary minor treatments provided.
5. As part of the constant review of free eye camp programme and the rural peoples needs, the following additional free services were included:
 - Medial Check up
 - Awareness about the perils of alcohol and drug abuse
 - Awareness about the self preventative and monitoring measures that can help in early detection of breast cancer
 - Breast Cancer screening
6. Medical support, including the provision of consultants and medical staff continued by Guru Nanak Mission Hospital Trust from Jalandhar in Punjab, including operation facilities and appropriate staff together with any monitoring of patients during and after operations. The Trust had also been helping in the provision of various advice services that had been included as part of the eye camp programme.
7. Department of Works and Pensions had continued to hold a weekly surgery every Thursday at the Gurdwara. This had benefited not only the Gurdwara congregation but also the local community. In this respect facilities for surgery provided are accessible regardless of any disability or being of another faith or background.
8. Disability Network Hounslow had also continued to hold weekly surgery at the Gurdwara. With many taking advantage of this service, the facilities provided had been accessible by all the users regardless of their background or disability.
9. Citizen Advice Service (CAB) held monthly surgery at the Gurdwara and one of their members was also on call every Sunday in case someone needed urgent advice.
10. It is usual to find inpatients in hospitals and residents at nursing homes who do not receive any visits from the relatives. To fill this void Gurdwara volunteers pay weekly bedside visits to such patients.
11. Within the reporting period Gurdwara had accommodated 60 funerals with over 8,000 mourners being cared for.
12. With congregations support Gurdwara had contributed to various disaster aid funds.



7. GURDWARA ESTATE

1. The table below sets out the sequence in the development of the Gurdwara Estate since the formation of Sri Guru Singh Sabha for Hounslow in 1978.

1978	Formation of Sri Guru Singh Sabha
1980 / 81	<ul style="list-style-type: none"> ●Constitution prepared. ●Charitable Status received
1981 / 82	<ul style="list-style-type: none"> ●Acquisition of 2of scout huts and land at rear of 31/33 Hibernia Road ●One hut refurbished for prayer services with the other for Langar (community kitchen). <p>Note: Upon part of the site now sits part of main building (Phase 1) with rest of the site forming part of Phase 2.</p>
1983 / 84	Acquisition of nursery (garden centre) lying to the rear of 33/35 Hibernia Road. Note: Part of main building (Phase 1) lies upon whole of this site.
	Acquisition of 237 Hanworth Road Note: Site formed part of Alice Way (this was to be Gurdwara contribution for new access to site from Hanworth Road which was the condition for receiving Phase 1 planning approval).
1984 / 85	Acquisition of land lying to the north of Hanworth Road. Note: Site forms part of Gurdwara car park.
1985 / 86	Acquisition of 231 Hanworth Road Note: Residential accommodation for Gurdwara visiting Granthi's (priests)
1989 / 90	Foundation stone for the main building (Phase 1) was laid by Bibi Tej Kaur Gujral followed by the start of construction work
1992 / 93	Phase 1 completed and opened in November 1992 by Singh Sahib, Giani Manjit Singh, Jathedar Sri Anandpur Sahib Ji.
	Acquisition of 235 Hanworth Road. Note: Temporary residential accommodation for visiting Granthi's and occasionally used for storage of Gurdwara library during the Phase 2 construction works.
1994 / 95	Acquisition of Hibernia Works, Hibernia Road Note: Whole of the site now forms part of the Phase 2 development
2002 / 03	Foundation stone for Phase 2 laid in November 2002, by Singh Sahib Giani Joginder Singh Vedanti, Jathedar Sri Akal Takhat
2003 / 04	Start of construction work in June 2003, on Phase 2 Development
2004 / 05	Acquisition of 27 Hibernia Road, Hounslow Note: Residential accommodation for Gurdwara visiting Granthi's
	Formal opening of Phase 2 development on 15 October 2004, by Her Majesty The Queen when she was accompanied by HRH The Duke of Edinburgh
	Acquisition of 233 Hanworth Road, Hounslow Note: Residential accommodation for Gurdwara Granthi's

2. As can be seen from the table above, the original building (phase 1) was built in 1992. With the building now over 16 year old, due to wear and tear and changes in building legislations, there are ongoing refurbishment works for improving the quality for worshippers benefit and to meet new Health & Safety Rules.
3. CCTV system is also being upgraded to meet the growing concerns of regular congregation members and to improve on quality of image capture.



8. ACCOUNTS

Report of the Independent Auditors to the Trustees of Gurdwara Sri Guru Singh Sabha

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charity's affairs as at 31st March 2009 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended; and
- the financial statements have been properly prepared in accordance with the Charities Act 1993.

S. Syedain & Co

S. Syedain & Co

Chartered Accountant & Registered Auditors

Heron House, 2nd Floor

109 Wembley Hill Road

Wembley

Middlesex

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Date: *12.03.2009*

Gurdwara Sri Guru Singh Sabha

**Statement of Financial Activities
for the Year Ended 31st March 2009**

		Unrestricted funds	Restricted funds	31.3.09 Total funds	31.3.08 Total funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	656,611	-	656,611	636,180
Activities for generating funds	3	3,977	-	3,977	4,866
Investment income	4	130	-	130	1,120
Total incoming resources		660,718	-	660,718	642,166
 RESOURCES EXPENDED					
Charitable activities					
Religious Activities	5	399,364	-	399,364	405,049
Educational Activities		16,835	-	16,835	12,915
Charitable Grants & Donations		7,686	-	7,686	4,908
Governance costs	8	15,079	-	15,079	14,857
Total resources expended		438,964	-	438,964	437,729
NET INCOMING RESOURCES		221,754	-	221,754	204,437
 RECONCILIATION OF FUNDS					
Total funds brought forward		3,435,657	-	3,435,657	3,231,220
TOTAL FUNDS CARRIED FORWARD		3,657,411	-	3,657,411	3,435,657

The notes form part of these financial statements

Gurdwara Sri Guru Singh Sabha

**Balance Sheet
At 31st March 2009**

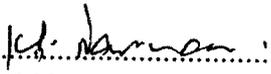
		Unrestricted funds	Restricted funds	31.3.09 Total funds	31.3.08 Total funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	11	6,473,748	-	6,473,748	6,473,207
CURRENT ASSETS					
Debtors	12	19,467	-	19,467	25,450
Cash at bank		129,997	-	129,997	54,565
		<u>149,464</u>	-	<u>149,464</u>	<u>80,015</u>
CREDITORS					
Amounts falling due within one year	13	(115,959)	-	(115,959)	(122,638)
NET CURRENT ASSETS/(LIABILITIES)					
		<u>33,505</u>	-	<u>33,505</u>	<u>(42,623)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		6,507,253	-	6,507,253	6,430,584
CREDITORS					
Amounts falling due after more than one year	14	(2,847,704)	-	(2,847,704)	(2,980,677)
PROVISIONS FOR LIABILITIES	16	(2,138)	-	(2,138)	(14,250)
NET ASSETS					
		<u><u>3,657,411</u></u>	<u><u>-</u></u>	<u><u>3,657,411</u></u>	<u><u>3,435,657</u></u>
FUNDS					
Unrestricted funds:	17				
General fund				3,657,411	3,435,657
TOTAL FUNDS					
				<u><u>3,657,411</u></u>	<u><u>3,435,657</u></u>

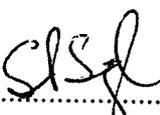
The notes form part of these financial statements

Gurdwara Sri Guru Singh Sabha

**Balance Sheet - continued
At 31st March 2009**

The financial statements were approved by the Board of Trustees on10/12/09.....
and were signed on its behalf by:


.....
K S Nannar -Trustee


.....
Mr. S Singh -Trustee

Gurdwara Sri Guru Singh Sabha

Notes to the Financial Statements for the Year Ended 31st March 2009

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Charities Act 1993 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment of costs

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	-not provided
Library Books	-not provided
Fixture, Fittings & Equipments	-15% on reducing balance
Motor vehicles	-25% on reducing balance

The freehold properties is not depreciated as trustees are in believe that the differences between carrying value and market value of freehold properties are insignificant.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Gurdwara Sri Guru Singh Sabha

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2009**

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

2. VOLUNTARY INCOME

	31.3.09	31.3.08
	£	£
Donations	356,641	346,002
Charat	232,409	227,442
Gift aid	60,875	53,333
Grant from West Thames College for Esol	6,686	9,403
	<u>656,611</u>	<u>636,180</u>

Grants received, included in the above, are as follows:

	31.3.09	31.3.08
	£	£
Other grants	6,686	9,403
	<u>6,686</u>	<u>9,403</u>

3. ACTIVITIES FOR GENERATING FUNDS

	31.3.09	31.3.08
	£	£
Sales from Stall	3,977	4,866
	<u>3,977</u>	<u>4,866</u>

4. INVESTMENT INCOME

	31.3.09	31.3.08
	£	£
Deposit account interest	130	1,120
	<u>130</u>	<u>1,120</u>

Gurdwara Sri Guru Singh Sabha

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2009**

8. GOVERNANCE COSTS

	31.3.09	31.3.08
	£	£
Telephone & Fax	3,774	4,047
Accountancy	2,200	2,200
Sundry Expenses	3,535	185
Legal fees	932	1,325
Auditors' remuneration	2,800	2,800
HP Charges	-	4,300
Support costs	1,838	-
	15,079	14,857
	15,079	14,857

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2009 nor for the year ended 31st March 2008.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31st March 2009 nor for the year ended 31st March 2008.

10. STAFF COSTS

	31.3.09	31.3.08
	£	£
Wages and salaries	15,600	15,525
Social security costs	28,567	29,892
Other pension costs	2,408	2,476
	46,575	47,893
	46,575	47,893

Gurdwara Sri Guru Singh Sabha

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2009**

11. TANGIBLE FIXED ASSETS

	Freehold property £	Library Books £	Fixture, Fittings & Equipments £	Motor vehicles £	Totals £
COST					
At 1st April 2008	6,391,787	4,717	188,517	1,000	6,586,021
Additions	1,962	-	11,881	-	13,843
At 31st March 2009	<u>6,393,749</u>	<u>4,717</u>	<u>200,398</u>	<u>1,000</u>	<u>6,599,864</u>
DEPRECIATION					
At 1st April 2008	-	-	111,948	866	112,814
Charge for year	-	-	13,268	34	13,302
At 31st March 2009	<u>-</u>	<u>-</u>	<u>125,216</u>	<u>900</u>	<u>126,116</u>
NET BOOK VALUE					
At 31st March 2009	<u>6,393,749</u>	<u>4,717</u>	<u>75,182</u>	<u>100</u>	<u>6,473,748</u>
At 31st March 2008	<u>6,391,787</u>	<u>4,717</u>	<u>76,569</u>	<u>134</u>	<u>6,473,207</u>

12. DEBTORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.3.09	31.3.08
	£	£
Other debtors	<u>19,467</u>	<u>25,450</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.09	31.3.08
	£	£
Bank loans and overdrafts	96,664	71,076
Finance lease	-	32,945
Taxation and social security	8,002	8,293
Other creditors	<u>11,293</u>	<u>1,324</u>
	<u>115,959</u>	<u>122,638</u>

Gurdwara Sri Guru Singh Sabha

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2009**

14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.3.09	31.3.08
	£	£
Bank loans	2,815,204	2,938,177
Other creditors	32,500	42,500
	<u>2,847,704</u>	<u>2,980,677</u>

Amounts falling due in more than five years:

Repayable by instalments:		
Barclays Commercial Mortgage	147,931	151,603
Barclays Fixed Business loan	1,968,043	2,050,935
Barclays Treasury loan	535,041	567,220
A/C 74641833	164,189	168,419
	<u>2,815,204</u>	<u>2,938,177</u>

15. SECURED DEBTS

The following secured debts are included within creditors:

	31.3.09	31.3.08
	£	£
Bank loans	<u>2,911,868</u>	<u>3,009,253</u>

Bank loans secured by Gurdwara's freehold properties.

16. PROVISIONS FOR LIABILITIES

	31.3.09	31.3.08
	£	£
Phase II Development	<u>2,138</u>	<u>14,250</u>

Gurdwara Sri Guru Singh Sabha

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2009**

17. MOVEMENT IN FUNDS

	At 1.4.08 £	Net movement in funds £	At 31.3.09 £
Unrestricted funds			
General fund	3,435,657	221,754	3,657,411
TOTAL FUNDS	<u>3,435,657</u>	<u>221,754</u>	<u>3,657,411</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	660,718	(438,964)	221,754
TOTAL FUNDS	<u>660,718</u>	<u>(438,964)</u>	<u>221,754</u>

Gurdwara Sri Guru Singh Sabha

**Detailed Statement of Financial Activities
for the Year Ended 31st March 2009**

	31.3.09	31.3.08
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	356,641	346,002
Charat	232,409	227,442
Gift aid	60,875	53,333
Grant from West Thames College for Esol	6,686	9,403
	656,611	636,180
Activities for generating funds		
Sales from Stall	3,977	4,866
Investment income		
Deposit account interest	130	1,120
	660,718	642,166
RESOURCES EXPENDED		
Charitable activities		
Visiting Priests	15,600	15,525
Wages	28,567	29,892
Social Security	2,408	2,476
Purchases of Books, ties & etc	792	1,179
Equipment Lease - Siemens	5,679	4,690
Rates and water	10,518	11,310
Insurance	9,870	11,447
Light and heat	53,423	49,684
Postage and stationery	5,845	3,538
Motor Vehicle Expenses	772	683
Vaisaki & Religious Festivals	3,193	1,308
Repair & Maintenance	13,553	10,343
Laundry	4,115	642
Purchase for Langer	41,240	26,979
Publication cost	8,761	7,605
Sports Activities	6,604	7,879
Carried forward	210,940	185,180

This page does not form part of the statutory financial statements

Gurdwara Sri Guru Singh Sabha

**Detailed Statement of Financial Activities
for the Year Ended 31st March 2009**

	31.3.09	31.3.08
	£	£
Charitable activities		
Brought forward	210,940	185,180
Summer Camp	2,997	1,897
Adult Education	6,471	2,929
Library Expenses	707	210
Cleaning & Refuse Collection	-	2,872
Advertising cost	800	640
Fixtures and fittings	13,267	13,513
Motor vehicles	33	45
Bank loan interest	180,984	208,884
Eye Camp	5,686	2,847
Charitable Donations	2,000	2,061
	423,885	421,078
Governance costs		
Telephone & Fax	3,774	4,047
Accountancy	2,200	2,200
Sundry Expenses	3,535	185
Legal fees	932	1,325
Auditors' remuneration	2,800	2,800
HP Charges	-	4,300
	13,241	14,857
Support costs		
Finance		
Bank charges	1,838	1,794
Total resources expended	438,964	437,729
Net income	221,754	204,437

This page does not form part of the statutory financial statements

Gurdwara Main Activities & Respective Responsibilities

ACTIVITY	OWNERSHIP	SUPPORT
Activities Facilitation	Piara Singh Aulakh	Buta Singh
Adult Education (ESOL)	Jagtar Singh Thethi	Jaspal Singh Dhillon
Annual Sponsored Walk	Jagjit Singh Sihra	Gurmit Kaur Gulati, Satvinder Singh Ahdan Sukhmanjit Kaur Grewal Hernoorjit Kaur Grewal
Assisted Marriage Service	Jagjit Singh Grewal	Gurdial Singh Dhillon Jagir Singh Dhillon, Jesminder Kaur Gulati Prabhjot Kaur Basra Surinder Kaur Rana
Chaplaincy Services (Harmondsworth Detention Centre)	Bhai Karnail Singh	Kirpa Singh Nannar
Chaplaincy Service (West Middlesex Hospital)	Bhai Karnail Singh	
Civil Marriage Registrars	Jagjit Singh Grewal	Abnash Singh Gujral Jagjiwan Singh Jatinder Kaur Walia Raghibir Singh Khangoora Jagtar Singh Thethi Sarjit Singh Gupta Narinder Kaur Bakhshi
Exhibitions (general)	Mohinder Singh Mand	Jaspal Singh Dhillon Gurmej Kaur
Exhibitions & Lectures (Sikh Heritage)	Kiran Kaur Rana	Parmjit Singh Gursharn Kaur Rait Kulvinder Kaur
External Liaison	Jagjiwan Singh	Kirpa Singh Nannar Gurmit Singh Hanzara Pritam Singh Mann Surinder Kaur Rana
Eye Camp Programme	Mohan Singh Nayyar	Bhai Narinder Singh
First Aid	Dr Baljit Singh Johal	Kirpa Singh Nannar
Football Tournament	Mohan Singh Nayyar	Sarabjit Singh Garcha
Fund Raising	Gurcharan Singh Chatwal	Jagjiwan Singh Gurmit Singh Hanzara Piara Singh Aulakh Pritam Singh Mann
Gobind Marg Magazine	Mohan Singh Nayyar	Satvinder Singh Ahdan
Guest Speaking (away)	Jagtar Singh Thethi	Jatinder Kaur Walia Mohinder Singh Mand Harjinder Singh
Gurdwara Duty Rota	Jatinder Kaur Walia	Abnash Singh Gujral Piara Singh Aulakh
Health & Safety	Kirpa Singh Nannar	
Hospital & Nursing Home Visits	Kuldip Kaur	Ravinder Kaur Mand
Host School Visits	Jatinder Kaur Walia	Jagtar Singh Thethi Harjinder Singh Anoop Kaur Grewal
Holiday Trips	Jagjiwan Singh	Abnash Singh Gujral
Istri Sat Sang	Hardev Kaur Sahota	Joginder Kaur Mohinder Kaur Gurcharan Kaur Grewal
I/T Strategy	Satvinder Singh Ahdan	Mohan Singh Nayyar

Interfaith Liaison	Jaggiwan Singh	Gurmit Singh Hanzara Abnash Singh Gujral Harjinder Singh
Kavi Darbar	Chaman Lal Chaman	Abnash Singh Gujral
Kirtan Classes	Santokh Kaur Dhatt	Gurmit Kaur Gulati Gurvinder Singh Chana Narinder Kaur Bhandal
Kirtan Classes (classic)	Darshan Singh Sohal	
Landscape Management	Surinder Kaur Rana	Jesminder Kaur Gulati Gurmit Kaur Gulati Buta Singh
Langar Review Team	Kirpa Singh Nannar	Manjit Singh Brar Harbir Kaur Aulakh Satvinder Singh Ahdan Narinder Kaur Bhandal
Library	Jagjit Kaur Goel	Jaspal Singh Dhillon Narinder Kaur Bakshi
Maintenance	Kirpa Singh Nannar	Karam Singh
Marriage Bookings	Jagjit Singh Grewal	
Martial Arts, Gatka	Amarjit Singh	
Martial Arts, Taekawondo	Mathew Thomas	
Nagar Kirtan	Mohan Singh Nayyar	Satvinder Singh Ahdan
Paath Classes	Bhai Karnail Singh	
Panjabi adults	Jagtar Singh Thethi	
Panjabi (RE)	Jagtar Singh Thethi	
Panjabi Sunday (session1)	Sarabji Kaur Hothi	
Panjabi Sunday (session2)	Santokh Kaur Dhatt	
Panjabi Tuesday	Jaspreet Kaur Mann	
Panjabi Wednesday	Parminder Kaur Kokri	
Police Liaison	Raghbir Singh Khangoora	Jaggiwan Singh
Ration purchase	Manjit Singh Brar	Kirpa Singh Nannar
Ration store	Kirpa Singh Nannar	
Security & Alarm systems	Raghbir Singh Khangoora	
Seminars	Mohan Singh Nayyar	Sarabjit Kaur Hothi
Sports	Jagjit Singh Sihra	Pritam Singh Mann
Stage Management	Jatinder Kaur Walia	Jagtar Singh Thethi Jagjit Singh Grewal Pakhar Singh Braich Abnash Singh Gujral Jaggiwan Singh
Stall at Gurdwara (religious)	Surjan Singh Sekhon	Mehtab Singh Buta Singh
Stationery	Raghbir Singh Khangoora	
Summer Camp for youths	Harvinder Kaur Sidhu	Gurmit Kaur Gulati Sukhraj Kaur Hansra Mandeep Kaur Bhandal Jaswinder Kaur Dua
Utilities Liaison	Raghbir Singh Khangoora	Pritam Singh Mann
Notice Board Displays	Gurmit Kaur Gulati	Jagjit Singh Sihra Jaspal Singh Dhillon
Youth Kirtan Darbar	Jaswinder Kaur Dua	Harjinder Singh Gurpreet Singh Rai Gurvinder Singh Chana
Youth Gurdwara Management	Jesminder Kaur Gulati	Gurmit Kaur Gulati



9. HOLDING TRUSTEES, GRANTHI'S & OFFICIAL ASSOCIATES

Holding Trustees

Mohinder Singh Mand, Chairman
Mrs Surinder Kaur Rana
Gurdial Singh Dhillon
Surjit Singh Gupta
Raminder Singh Vig

Granthi's

Bhai Karnail Singh, Head Granthi
Bhai Balbir Singh Anand
Bhai Narinder Singh
Bhai Joginder Singh
Bhai Santokh Singh
Bhai Sarwan Singh Multani

Caretaker

Bhai Buta Singh

Solicitors

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West London Team
Barclays Business Banking
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