



Gurdwara Sri Guru Singh Sabha
Alice Way, Hanworth Road, Hounslow, Middx., TW3 3UA
Tel 020 8577 2793 – Fax 020 8577 6714

khalsa@sgss.org - www.sgss.org
Registered Charity No 283314

Dear Gurdwara Member(s),

7th May 2018

GURDWARA MEMBERS ANNUAL GENERAL MEETING
SUNDAY 3rd June 2018

Further to Notice being served on Sunday 6th May 2018 announcing that Annual General Meeting of the Gurdwara Members was to be held on Sunday 3rd June 2018, please find enclosed a set of documents for every Gurdwara Member within the household. Each set includes the following:

- a. Annual General Meeting Rules, Time and Venue.
- b. Agenda
- c. Resolutions
- d. General Secretary's Report

Please note that this is your Annual General Meeting, your opportunity to question, lend support and give encouragement, if merited. Therefore, to ensure AGM's success, you are humbly requested to attend, bringing with you these set of documents enclosed, to enable you to follow the proceedings.

I look forward to seeing you at the Annual General Meeting.

Yours faithfully

Zora Singh Khangura
General Secretary

One of the biggest changes to UK data privacy law comes into effect on 25 May 2018. The General Data Protection Regulation (GDPR) means that you will have more control over how your data is used. It ensures that we protect your personal data better. To reflect these changes and new obligations, we are updating our methods and systems in which we capture information for those who provide services to the Gurdwara. Whilst we engage in becoming compliant, we will address any concerns at the AGM.



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GURDWARA SRI GURU SINGH SABHA MEMBERS

ANNUAL GENERAL MEETING SUNDAY 3rd JUNE 2018

AGENDA

2.30pm Kirtan

3.00pm Ardass

1. Presidents welcome
2. General Secretary's Report
3. Treasurer's Report
4. Resolutions
5. Any other business
6. Anand Sahib Path & Ardass
7. Presidents closing address

Zora Singh Khangura
General Secretary



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Dear Gurdwara Member(s),

7th May 2018

ANNUAL GENERAL MEETING – Sunday 3rd June 2018

In pursuant of Clause 23 (1) of Gurdwara Sri Guru Singh Sabha Constitution, Notice is hereby given that Annual General Meeting (AGM) will take place on Sunday 3rd June 2018. In compliance with Clause 23 (11) of the Constitution, Annual General Meeting (AGM) Notice was announced to the congregation from the Gurdwara stage and a copy placed on Gurdwara notice board at 1.00pm on Sunday 6th May 2018.

Gurdwara Sri Guru Singh Sabha Members AGM will be held at 3.00pm in **Gurdwara's new annexe prayer hall on the first floor**. However, details on the rules to observe during the AGM together with General Secretary's Report and AGM Agenda are enclosed.

Meanwhile, suggestions or questions for consideration by the Executive Committee for debate at the AGM must be received by the General Secretary not later than 1.00pm on Monday 28th May 2018. However please note that any allegations making personal criticism of individuals, whether currently associated with the Gurdwara or in the past, will not be entertained.

The name, address and membership number must be clearly shown. To avoid unnecessary waste of precious and limited time available and for ensuring clarity and purpose, every query must be witnessed by at least three additional Gurdwara members, whose names, addresses and membership numbers must also be shown.

Everyone's desire is for the AGM to be conducted in a mature and rational manner. However, responsibility for this lies with all members. Everyone needs to ensure, that leading to and during the AGM, the dignity and decorum is not sacrificed.

As the AGM is to be conducted in the presence of Sri Guru Granth Sahib Ji, **due respect and reverence must not be compromised under any circumstances.**

Yours faithfully

Zora Singh Khangura
General Secretary



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ANNUAL GENERAL MEETING SUNDAY 3rd JUNE 2018

ANNUAL GENERAL MEETING (AGM) RULES

- The Annual General Meeting (AGM) for Gurdwara Sri Guru Singh Sabha Members will be held at 3.00pm on Sunday 3rd June 2018, on the first floor prayer hall within the annex building.
- The prayer hall will be vacated by 2.30pm, from when entry into the hall will be controlled and restricted to only those enrolled as Gurdwara members.
- To maintain prayer hall decorum, there will be *kirtan* from 2.30pm to 3.00pm.
- Members must have their Gurdwara Sri Guru Singh Sabha Membership cards with them, and this must be shown to gain entry into the main prayer hall. **Entry will not be permitted without a membership card.**
- Throughout the meeting, members are requested to maintain Gurdwara *Maryada* (Code of Conduct).
- The main business of the annual general meeting will start immediately following *Ardass* (prayer) and *Hukamnaama* (Guru Ji's decree).
- Only issues arising from the Agenda will be considered.
- Abusive language or personal criticism of any individual will not be entertained, regardless of whether the individual's association with the Gurdwara was in the past or is presently continuing.
- Everyone present at the AGM is requested to be responsible and civil, ensuring dignity and decorum, leading to the business being conducted in a mature and rational manner.
- With Guru Ji's grace and members' cooperation, support and goodwill, our ultimate collective aim for a successful AGM should be achieved.

Zora Singh Khangura
General Secretary



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One Universal Creator God. Realised By the Grace of The True Guru



Gurdwara Sri Guru Singh Sabha
General Secretary's Report 2017-2018
Presented at Gurdwara Sri Guru Singh Sabha
Annual General Meeting
Sunday 3rd June 2018

Further information can be obtained from:

Gurdwara Sri Guru Singh Sabha, Alice Way, Hounslow, Middx., TW3 3UA.
Tel: 020 8577 2793 – Fax 020 8577 6714
Email: khalsa@sgss.org – Website: www.sgss.org

6th May 2018

Dear Gurdwara Member,
Waheguru Ji Ka Khalsa, Waheguru Ji Ki Fateh

I present this report for the year 2017-18 to the congregation at the AGM to be held on the 3rd June 2018. With Waheguru's blessings, continuous support and cooperation from the congregation, this report reflects the ongoing improvements in the services delivered at the Gurdwara Sahib for the benefit of the congregation and the local community.

I am grateful to the members of the Executive Committee, Trustees and every sewadar who has helped us achieving these milestones.

Zora Singh Khangura
General Secretary

GENERAL SECRETARY'S REPORT MAY 2018

General

1. **Gurdwara Sri Guru Singh Sabha Annual Report** covers the period from 1st April 2017 to 31st March 2018
2. The Report also reflects contributions from many volunteers delivering in their **empowered responsibilities**. In this respect there continues to be emphasis placed on youth involvement. The list of these volunteers and their areas of responsibilities for some of main activities is listed at Annex A.
3. Many successes have been achieved, through recognizing and promoting the Gurdwara as, **more than a place of worship**, particularly through the continuous development and improvement of past initiatives, in order to meet community's religious, educational, cultural, welfare & social needs.
4. To ensure worshippers received appropriate service when visiting the Gurdwara and that conduct was in accordance with the *Sikh Rehat Maryada* (Sikh Code of Conduct), regular informal appraisal sessions were held with the Granthi's.
5. Some of the main activities and services that Gurdwara Sri Guru Singh Sabha provided, to meet Constitutional Aims, are listed at Annex B.

Religious

6. **Annual Vaisakhi Nagar Kirtan** was held on a Sunday, 25th March 2018 with over 7,000 participating.
7. Amrit Sanchar is held on every Vaisakhi day at the Gurdwara Sahib.
8. Religious functions continue to be based on the **Nanakshahi Calendar**.
9. Holla Mohalla, the historic Sikh festival introduced by Sri Guru Gobind Singh Ji at Anandpur Sahib in 1701: The martial art tradition adopted by the Gurdwara presented an inspiring show of mock Gatka fight which was also repeated during and at the end of the Nagar Kirtan.
10. **Guru Nanak Dev Ji's Gurburb**, along with other recognised Gurburbs were celebrated with various visiting jathas paying tribute.



11. The events organised by the Gurdwara are summarised:

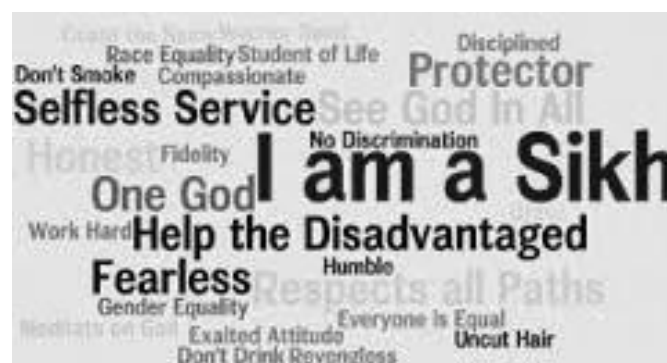
SGSS Programmes	15/16	16/17	17/18
Marriages & Engagements	124	98	115
Path Sukhmani Sahib	187	227	247
Funerals	75	127	110
School visits	35	57	42
Sehaj & Akhand Paths	87	136	130
Gurdwara organised Visits	3	3	3

12. Gurdwara youths continue to perform kirtan every Sunday, 10:00am-11:00am; they are encouraged to participate in every religious function.


13. Istri Sat Sangh takes place every Tuesday, where the ladies lead the services – reading Sukhmani Sahib path followed by kirtan until 2:00pm.

Education

15. A summary of **Gurdwara Education Programme** is set out at Annex B.
16. To improve management and better coordination between different aspects of education provision at the Gurdwara, the activities were rationalized and placed under a single focal "**Head of Education**" who also took on the responsibility of the education coordination.
17. Over 300 students attend Panjabi Classes, starting age being 6years, leading to adults. It leads to GCSE and 'A levels.
18. In partnership with West Thames College (Isleworth), **Adult English classes** continue to be provided at the Gurdwara.
19. Teachers are subject to annual **written contracts** – with CRB as a dominant factor to meet legal obligations.
20. Kirtan classes are gaining popularity with student numbers on the increase. Separate classes are held twice a week, for learning to correctly **read and recite Sri Guru Granth Sahib Ji**. Adult classes held on Monday 5:00pm-6:00pm; Youth classes held on Tuesday 6:00pm-7:00pm.
21. In the first two weeks of the summer holidays, **Annual Gurmat Summer Camp** was held for 6 to 13 year old children, the management of which was led by Gurdwara youths, who also produced interactive programme for the attendees
22. Use of **Gurdwara library** continues to grow with current membership exceeding 400.
23. Local and national English **newspapers**, UK and Indian printed Panjabi newspapers are provided.
24. 42 **school visits** were accommodated with over 2,000 students and teachers benefiting. It was particularly encouraging to note that in addition to local schools, there were visits from northern, western and southern counties of UK and the continent. They had been attracted by the quality of service and talk by the Gurdwara guides.
Through various visits, meetings, seminars and lectures, Gurdwara has continued to increase awareness and Sikh uniformity and practices.
25. Visits from **elderly patients** in nursing care were accommodated through DNH (Disability Network Hounslow).
26. Active engagement with Hounslow & Westminster Friends of Faith – providing support as necessary to harmonise societies.
27. Weekly classes in gatka and taekawondo **martial arts** held at Gurdwara.



Welfare & Social

28. We have continued to give support to All-Party Parliamentary Group (**Panjabis in Britain**), on Panjabi and Sikh related issues.
29. Gurdwara's **Sikh Assisted Marriage Service** has continued to grow, with an average of over 450 registered members per month, taking advantage of the facility.
30. Gurdwara has maintained **affiliations** with the following:
- Network of Interfaith for the UK
 - Local Ethnic Minorities Consultative Group
 - Network of Sikh Organisations
 - Hounslow Friends of Faith
 - Westminster Friends of Faith
 - Women's Interfaith Group
 - British Sikh Consultative Forum
 - Disability Network Hounslow
 - Various Chaplaincy Services (Heathrow, West Mid Hospital, IRC Harmondsworth)
 - London Borough of Hounslow – Wellbeing & other non-critical services
 - Mental Health Services
 - Metropolitan Police
 - SWAT – Sikh Welfare & Awareness Team & SAS – Sikh Awareness Society
- 
31. 19th **Annual 10k Sponsored Walk** was held with over £10,000 being raised for Gurdwara's many voluntary services, including Cancer Research..
32. **Health awareness** sessions held as and when availability of hosts to benefit sangat members - Diabetes UK, British Heart Foundation, Stroke Foundation, Hounslow PCT, Hounslow Public Health and Age Concern being in attendance. The aim was to promote healthy living, healthy eating and exercise, which was successfully met. Through various NHS agencies, further regular health awareness sessions continue to be held at the Gurdwara.
33. Local Members of Parliament hold quarterly surgeries at the Gurdwara – we are hoping to increase the frequency to monthly.
34. Yoga classes are held every Thursday & Friday, 10:00am-11:30am.
35. **Coach trips** continue to be organized for the congregations benefit.

Humanitarianism



36. **Department for Immigration** continues to hold weekly surgery at the Gurdwara on Tuesdays between 10.00pm and 2.00pm.
37. **Disability Network Hounslow** continues to hold weekly surgery at the Gurdwara every Friday from 2.00pm to 4.30pm.

38. Gurdwara Head Granthi visits Immigration Removal Centre every Thursday – conducting religious services and providing pastoral to the detainees.
39. Gurdwara Head Granthi, being Sikh Chaplain, remains on 24x7 call.
40. We continue to support and donate towards humanitarian appeals.

Gurdwara Estate

41. Additional CCTV cameras across the estate were commissioned.
42. The ICT network infrastructure was upgraded to meet the digital challenges.
43. The Gents washroom facilities were renovated and upgraded.

44. The site was landscaped with appropriate vegetation and overgrown conifers harvested to make the estate environment-friendly – SGSS qualified for 'Your Neighborhood Award' from 'Britain in Bloom'.



45. Additional hygienic tables have replaced the tables in the main langar hall.

Accounts

46. To meet Charity Commission requirements, **Accounts for 2017/18 are being audited by the Gurdwara Accountants, and the Report is not likely to be available until the Autumn, when these will be brought to the attention of the membership.** Historical accounts are available on our website - www.sgss.org/Accounts.aspx

Future Challenges

47. Continue to implement and empower sewadars.
48. To continue the successful engagement of more multi-lingual Kathakars and Ragi Jathas.
49. Empower youths to organise and deliver projects, workshops, innovative ideas, etc. Following positive feedback from external bodies, early plans to create skilled silos are being rolled out:
 - a. Medical Support Team
 - b. Traffic & Crowd Management Team
 - c. Business Intelligence Team



50. To support other complimenting bodies to spread Guru Nanak's teachings.

We strongly encourage parents and children to take more active roles at the Gurdwara so that future generations are not lost due to the increasing generation gap at the Gurdwaras. In the first instance, contact khalsa@sgss.org. Ask not what the Gurdwara can do for you BUT what you can do for the Gurdwara.

Gurdwara Main Activities & Respective Responsibilities

ACTIVITY	OWNERSHIP	SUPPORT
Activities Facilitation	Zora Singh Khangura	Buta Singh
Adult Education (ESOL)	Jagtar Singh Thethi	Barinder K Sandhu
Annual Sponsored Walk	Jagjit Singh Sihra	Harjinder Singh Kalyan Jugjit Kaur Matharu Damandeep S Sachdeva Indu Kaur Jagpal Jaswinder K Sidhu Surpreet K Sachdeva
Assisted Marriage Service	Jagjit Singh Grewal	Prabhjot Kaur Basra
Business Development	Gurmit Singh Hanzara	Satwinder Singh Ahdan
Chaplaincy Service (Hospital/Detention Cnt)	Bhai Karnail Singh	Kirpa Singh Nannar
Civil Marriage/Matrimonial	Jagjit Singh Grewal	Balvinder K Chowdhary Dipinder Kaur Dhanjal Harbir Kaur Aulakh Iqbal Kaur Paul Jagjit Kaur Gulati Jagjit Singh Sihra Jagtar Singh Thethi Sukhvinder Kaur Dhanjal Surinder Kaur Uppal Surjit Singh Gupta
Crowd & Highways Management	Satwinder Singh Ahdan	Jagpal Singh Jagroop Raj C Ahluwalia Dipinder K Dhanjal Harjinder Singh Kalyan Hardeep Singh Chawla Jalinder Singh
Exhibitions & Lectures (Sikh Heritage)	Kiran Kaur Rana	Gursharn Kaur Rait Kulvinder Kaur Parmjit Singh
Exhibitions (general)	Satvinder Singh Dadiahla	Gurmej Kaur
External Liaison	Gurmit Singh Hanzara	Kirpa Singh Nannar Pritam Singh Mann Satwinder Singh Ahdan Surinder Kaur Rana
First Aid/Medical Support	Dr Mandeep K Bhandal	Kirpa Singh Nannar Satwinder Singh Ahdan
Football Tournament	Gurmit Singh Hanzara	Sarabjit Singh Garcha
Fund Raising	Pritam Singh Mann	Gurcharan Singh Chatwal Gurmit Singh Hanzara Piara Singh Aulakh
Gift Aid	Satwinder Singh Ahdan	Gurmeet Singh Dhanoa Rupinder Kaur Majhail Harpreet Kaur Dhanjal
Gobind Marg Magazine	Gurmit Singh Hanzara	Jagtar Singh Thethi Satwinder Singh Ahdan
Guest Speaking (away)	Jagtar Singh Thethi	Harjinder Singh Jatinder Kaur Walia
Gurdwara Duty Rota	Jagtar Singh Thethi	Abnash Singh Gujral Piara Singh Aulakh
Health & Safety	Kirpa Singh Nannar	Harjinder Singh Kalyan
Holiday Trips	Abnash Singh Gujra	
Hospital & Nursing Home Visits	Kuldip Kaur	
Host School Visits	Jagtar Singh Thethi Jagjit Singh Sihra	Anoop Kaur Grewal Harjinder Singh Kalyan
Housekeeping	Dipinder Kaur Dhanjal	Pally Singh, Satbir Singh, Ranjit Kaur, Raj Singh Randhawa, Gurminder Kaur Randhawa, Balvinder Singh, Sehej Singh, Arthur Male, Charanjit Kaur

ICT Classes	Satvinder Singh Dadiahla	Satwinder Singh Ahdan
ICT Strategy	Satwinder Singh Ahdan	Satvinder Singh Dadiahla Jag Singh Dua Hardeep Singh Chawla
Interfaith Liaison	Satwinder Singh Ahdan	Balvinder Kaur Chowdhary Abnash Singh Gujral
Istri Sat Sang	Hardev Kaur Sahota	Gurcharan Kaur Grewal Joginder Kaur Mohinder Kaur
Kavi Darbar	Chaman Lal Chaman	Abnash Singh Gujral
Kirtan Classes	Santokh Kaur Dhatt	Gurvinder Singh Chana Narinder Kaur Bhandal
Landscape Management	Supinder Kaur Gill	Amrit Kaur Sehaj Singh Buta Singh
Langar Review Team/Caterers	Zora Singh Khangura Pritam Singh Mann	Harjinder Singh Kalyan Karam Singh Bhangha Kirpa Singh Nannar Manjit Singh Brar Satwinder Singh Ahdan
Library	Jasbir Kaur Mahoon	Sawinder Kaur Jai
Maintenance	Kirpa Singh Nannar Gurmeet S Dhanoa	Karam Singh Bhangha
Martial Arts - Taekawondo	Mathew Thomas	
Martial Arts, Gatka	Amarjit Singh	
Nagar Kirtan	Satwinder Singh Ahdan	Jagpal S Jagroop Raj C Ahluwalia Dipinder Kaur Dhanjal Harjinder Singh Kalyan
Notice Board Displays	Jagjit Singh Sihra	Pritpal Singh Jagdev
Paath Classes	Bhai Karnail Singh	
Panjabi (RE)	Jagtar Singh Thethi	
Panjabi adults	Jagtar Singh Thethi	Barinder Kaur Sandhu
Panjabi Sunday - (session1)	Sarabji Kaur Hothi	
Panjabi Sunday - (session2)	Santokh Kaur Dhatt	
Panjabi Tuesday	Jaspreet Kaur Mann	
Panjabi Wednesday	Parminder Kaur Kokri	
Police Liaison	Zora Singh Khangura	Satwinder Singh Ahdan
Ration purchase	Manjit Singh Brar	Kirpa Singh Nannar
Ration store	Kirpa Singh Nannar	
Security & Alarm systems	Zora Singh Khangura	Harjinder Singh Kalyan
Seminars	Gurmit Singh Hanzara	Sarabjit Kaur Hothi
Sports	Jagjit Singh Sihra	Pritam Singh Mann
Stage Management	Zora Singh Khangura Balvinder Kaur Chowdhary	Abnash Singh Gujral Jagjit Singh Grewal Jagtar Singh Thethi Pakhar Singh Braich Harjinder Singh Kalyan
Stall at Gurdwara (religious)	Zora Singh Khangura	Awtar Singh Thakkar Buta Singh
Stationery	Raghbir Singh Khangoora	
Summer Camp for youths	Harvinder Kaur Sidhu Balbinder Kaur	Gurmit Kaur Gulati Jaswinder Kaur Dua Mandeep Kaur Bhandal Sukhraj Kaur Hansra
Translations (Screen)	Navjot Kaur Virdee	Awtar Singh Balvinder Kaur Chowdhary Monica Kaur Poonam Kaur Kambo
Utilities Liaison	Zora Singh Khangura	Pritam Singh Mann
Wellbeing	Gurpreet Singh	Amrit Kaur Sangha Supreet Kaur Sachdeva
Youth Kirtan Darbar	Balvinder Kaur Chowdhary	Gurpreet Singh Rai
Youth Manage Gurdwara	Balvinder Kaur Chowdhary	Santokh Kaur Dhatt

GURDWARA EDUCATION PROGRAMME**ICT Classes****Panjabi Regular Classes**

Tuesday	6.00pm – 7.30pm	First Floor Classrooms New Building
Wednesday	6.00pm – 7.30pm	
Sunday – 1 st session	9.30am – 11.00am	
Sunday – 2 nd session	11.15am – 12.45pm	

Panjabi GCSE

Sunday	11.15am – 1.15pm	First Floor classrooms
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Panjabi 'A' Level

Sunday	10.00am – 12.00pm	First Floor Classrooms
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Panjabi for Adults

Friday	6.00pm – 7.30pm	First Floor Classrooms
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English for Adults (ESOL)

Tuesday	10.00am – 12.10pm	First Floor Classrooms
Wednesday	10.00am – 12.10pm	

Religious Education (Sikhism) GCSE

Thursday	6.00pm – 7.30pm	First Floor Classrooms
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Religious Education for the Young (4 to 6 year olds)

Sunday	1.00pm – 2.00pm	First Floor Classrooms
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Sri Guru Granth Sahib Recitation

Monday	5.00pm – 6.00pm	Second Floor rooms Main Building
Tuesday	5.00pm – 6.00pm	
Friday (youth only)	7.00pm – 8.00pm	

Kirtan

Tuesday (adults only)	10.00am – 12.00pm	First Floor room
Thursday	5.00pm – 7.00pm	Second Floor rooms
Sunday	11.00am – 2.00pm	Main Building

Computer Training Classes

Tuesday-Friday (adults only)	11.00am – 2.00pm	Library - New Building
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Martial Arts

Gatka (Sikh) - Thursday	6.0pm – 8.00pm	Ground Floor New Building
Taekwondo (Korean) – Sat	4.30pm – 6.30pm	

Football

Monday (<13 & <10)	6.30pm – 8.00pm	Indian Gymkhana
Wednesday (<17 & Seniors)	6.30pm – 8.30pm	Osterley

Notes:

- Children joining any of the classes must be at least 6 years old (except religious classes 4-6 years)
- Enrolment will be by the teacher responsible for the class.
- Classes for GCSE in Religious Education (Sikhism), are available to both children and adults. Medium of instruction will be in English.
- ESOL is being provided in partnership with West Thames College, Isleworth.

Executive Committee (Trustees)

Gurmit Singh Hanzara	President
Kirpa Singh Nannar	Vice President
Zora Singh Khangura	General Secretary
Satvinder Singh Dhadhiala	Joint Secretary
Surinder Pal Singh	Treasurer
Manjit Singh Brar	Assistant Treasurer
Balvinder Kaur Choudhary	Stage Secretary
Gurmit Singh Dhanoa	Maintenance
Hardial Singh Arora	Religious Services
Jasbir Kaur Mahoon	Library
Mohinder Singh	Langar
Iqbal Kaur	Matrimonial
Gurmeet Kaur Gulati	Extra Curriculum & Education